LESSON PLAN

Name of the Institute:	C. V. Raman Polytechnic
Department:	Computer Science & Engineering
Semester/Division/Branch:	1st Sem
Subject Name with code:	Introduction to IT Systems- TH 1(b)
Total No. of Class (Required):	45
Faculty Name:	Sambhu Prasad Panda

Class No.	Brief description of the Topic/Chapter to be taught	Remarks
1	Basic Internet skills: Understanding browser	
2	Efficient use of search engines	
3	A awareness about Digital India portals(state and national portals)	
4	college portals	
5	General understanding of various computer hardware components – CPU, Memory	
6	Display, Key- board, Mouse, HDD	
7	Other Peripheral Devices.	
8	OS Installation(Linux and MS Windows)	
9	OS Installation(Linux and MS Windows)	
10	Unix Commands	
11	Unix Commands	
12	Unix Commands	
13	vi editor	
14	HTML4	
15	HTML4	
16	HTML4	
17	HTML4	
18	HTML4	
19	CSS	
20	CSS	
21	CSS	
22	CSS	
23	.Making basic personal webpage	
24	, Making basic personal webpage	
25	.Making basic personal webpage	
26	Office Tools: Open Office Writer	
27	Office Tools: Open Office Writer	
28	Office Tools: Open Office Writer	
29	Open Office Spreadsheet(Calc)	
30	Open Office Spreadsheet(Calc)	
31	Open Office Spreadsheet(Calc)	
32	Open Office Spreadsheet(Calc)	
33	Open Office Impress	
34	Open Office Impress	

35	Open Office Impress	
36	Open Office Impress	
37	Open Office Impress	
38	Information security best practices	
39	Information security best practices	
40	Information security best practices	
41	Information security best practices	
42	Information security best practices	
43	Information security best practices	
44	Information security best practices	
45	Information security best practices	

Signature of the Faculty   **Signature of the H.O.D**